

PARLIAMENTARY PROCEDURES AT A GLANCE

TO DO THIS:	YOU SAY THIS:	MAY YOU INTERRUPT THE SPEAKER?	MUST YOU BE SECONDED?	IS THE MOTION DEBATABLE?	IS THE MOTION AMMENDABLE?
ADJOURN THE MEETING	"I move that we adjourn"	NO	YES	NO	NO
RECESS THE MEETING	"I move that we recess until..."	NO	YES	NO	YES
COMPLAIN ABOUT NOISE, ROOM TEMP, ETC.	"Point of privilege"	YES	NO	NO	NO
END DEBATE	"I move the previous question"	NO	YES	NO	NO
POSTPONE CONSIDERATION OF SOMETHING	"I move we postpone this matter until..."	NO	YES	YES	YES
HAVE SOMETHING STUDIED FURTHER	"I move we refer this matter to a committee"	NO	YES	YES	YES
AMEND A MOTION	"I move that this motion be amended by ..."	NO	YES	YES	YES
INTRODUCE BUSINESS (A PRIMARY MOTION)	"I move that..."	NO	YES	YES	YES
OBJECT TO PROCEDURE OR TO A PERSONAL AFFRONT	"Point of order"	YES	NO	NO	NO
REQUEST INFORMATION	"Point of information"	YES, IF URGENT	NO	NO	NO

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ASK FOR A VOTE BY ACTUAL COUNT TO VERIFY A VOICE VOTE	"I call for a division of the house"	NO	NO	NO	NO
OBJECT TO CONSIDERING SOME UNDIPLOMATIC OR IMPROPER MATTER	"I object to consideration of this question"	YES	NO	NO	NO
TAKE UP A MATTER PREVIOUSLY TABLED	"I move we take from the table..."	NO	YES	NO	NO
RECONSIDER SOMETHING ALREADY DISPOSED OF	"I move we now (or later) reconsider our action relative to ..."	YES	YES	YES, IF ORIGINAL MOTION IS DEBATABLE	NO
CONSIDER SOMETHING OUT OF ITS SCHEDULED ORDER	"I move we suspend the rules and consider..."	NO	YES	NO	NO
VOTE ON A RULING BY THE CHAIR	"I appeal the chair's decision"	YES	YES	YES	NO